



1903 5th Avenue * PO Box 636 * Belle Fourche, SD 57717
 Phone (605) 892-3949 * Fax (605) 892-6007
 E-mail: ordersbutte@bhtitle.com
 E-mail: closingsbutte@bhtitle.com

Information for Closing

Sellers: _____ Buyers: _____

Address: _____ Address: _____

SS# for seller(s): _____

Phone # _____ Phone # _____

Listing Agent: Name: _____ License No. _____
 Email: _____ Company: _____ Company's License #: _____

Selling Agent: Name: _____ License No. _____
 Email: _____ Company: _____ Company's License #: _____

Realtor Commission: _____ Sales Tax: _____ Split: Listing ____% and Selling ____%
 Transaction Fee or Document Compliance Fee: \$ _____ from seller \$ _____ from buyer

Property Address: _____
Street City State Zip Code

Sales Price: _____ Earnest Money: _____

Closing Fee: Seller _____ Buyer _____

Survey: NEW ____ or EXISTING ____ ? Who Prepared: _____ Cost: \$ _____
 If new, who's paying? Seller _____ Buyer _____

Deed Preparer: _____ Cost \$ _____

Is Property Currently Owner Occupied? _____

Homeowners Association Information:

Contact or Phone Number: _____ Amount: \$ _____

EXISTING LOAN INFORMATION FOR PAYOFF:

Loan Number: _____ Mortgage Company: _____
 Phone Number: _____ (Name and Address)

Additional Information:

Please Provide a Copy of the Purchase Agreement As soon As Possible!
Thank You!