



1855 Ball Park Road * PO Box 909 * Sturgis, SD 57785

Phone (605) 347-4402 * Fax (605) 347-4403

E-mail: ordersmeade@bhtitle.com

E-mail: closingsmeade@bhtitle.com

Information for Closing

Sellers: _____ Buyers: _____

Address: _____ Address: _____

SS# for seller(s): _____

Phone # _____ Phone # _____

Listing Agent: Name: _____ License No. _____
Email: _____ Company: _____ Company's License #: _____

Selling Agent: Name: _____ License No. _____
Email: _____ Company: _____ Company's License #: _____

Realtor Commission: _____ Sales Tax: _____ Split: Listing ____% and Selling ____%
Transaction Fee or Document Compliance Fee: \$ _____ from seller \$ _____ from buyer

Property Address: _____
Street City State Zip Code

Sales Price: _____ Earnest Money: _____

Closing Fee: Seller _____ Buyer _____

Survey: NEW ____ or EXISTING ____ ? Who Prepared: _____ Cost: \$ _____
If new, who's paying? Seller _____ Buyer _____

Deed Preparer: _____ Cost \$ _____

Is Property Currently Owner Occupied? _____

Homeowners Association Information:

Contact or Phone Number: _____ Amount: \$ _____

EXISTING LOAN INFORMATION FOR PAYOFF:

Loan Number: _____ Mortgage Company: _____
Phone Number: _____ (Name and Address)

Additional Information:

Please Provide a Copy of the Purchase Agreement As soon As Possible!

Thank You!